

Carnegie Public Library, Kilkenny



- 1.—Borrowers must produce their Tickets upon each application for a Book, and Borrowers are cautioned against losing their Tickets, as they and their Guarantors will be held responsible for any Books which may be taken out of the Library by the use of same.
- 2.—No Borrower shall be allowed to have more than one Book at the same time, except with the special sanction of the Librarian.
- 3.—Borrowers lending or transferring their Tickets to other persons, risk the forfeiture of the privilege in the future of borrowing Books.
- 4.—Borrowers returning Books must not leave them on the counter, nor give them into the hands of other Borrowers, but must deliver them into the hands of the Librarian, the Borrowers being held responsible for Books not so delivered.
- 5.—Books borrowed to be read at home will not be changed on the same day.
- 6.—It is desirable that Books should be delivered to, and returned by the Borrowers personally. When they cannot conveniently visit the Library, they must send a responsible messenger, competent to take due care of the Books.
- 7.—Borrowers detaining Books beyond the time allowed for reading (Fourteen Days) will be fined One Penny per week, or portion of a week.
- 8.—The loan of Books may be renewed on application to the Librarian, provided no other person has applied for the work.
- 9.—Any damage done to the Books issued will be charged for; it will therefore be well for the Borrowers to examine the Books on receiving them, and call attention to any fault, in order that they may not be charged with the same. Special notice of any scribbling on the Books is desired, in order that the offender may be traced.
- 10.—All Books, for whatever period borrowed, must be returned to the Library upon general notice given by the Committee, e.g., on the occasion of Stocktaking, Cataloguing, etc.
- 11.—In case any Borrower shall neglect or refuse to pay for loss of Books or damage thereto, application will be made to the Guarantor, and the Borrower will be debarred in the future from using the Library.
- 12.—Every change of residence by a Borrower must be intimated to the Librarian within fourteen days thereof, under penalty of the forfeiture of the Borrower's ticket.
- 13.—Borrowers leaving the town must give notice to the Librarian.
- 14.—The Librarian has authority to refuse Books to any applicant not of suitable age, or otherwise not fit to be entrusted with the same, or who has not conformed to the rules and regulations.
- 15.—The Reading Rooms are regularly supplied with Newspapers and current Literary, Scientific and Amusing Periodicals, which, as also the Reference Books, are not permitted to be taken off the premises, but are for the use of the public in the Reading Rooms, free of any charge whatever.